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**BOARD OF TRUSTEES**  
**BALTIMORE CITY COMMUNITY COLLEGE**

Open Session Agenda | 1:00pm December 20, 2023 (Virtual Zoom Meeting)

Meeting Link: <https://bccc-edu.zoom.us/j/93145261642>

- I. Call to Order Mr. Kurt L. Schmoke, *Chair*
  - a. Adoption of Agenda **(Vote)**
    - i. Approval of the December 20, 2023 Agenda (Tab 1) Mr. Kurt L. Schmoke, *Chair*
  
- II. Board Actions/Consent Agenda **(Vote)** Mr. Kurt L. Schmoke, *Chair*
  - a. November 15, 2023 Open Session Meeting Minutes (Tab 2)
  - b. November 15, 2023 Closed Session Meeting Summary (Tab 2)
  - c. December 14, 2023 Finance/Audit Committee Meeting Minutes (Tab 2)
  - d. Student Government Association (Tab 3)
  - e. Faculty Senate Comments (Tab 5)
  
- III. Items Removed from the Agenda (Tab 6) Mr. Kurt L. Schmoke, *Chair*
  - a. AFSCME Local #1870 at BCCC Comments (Tab 4)
  
- IV. New Business (Tab 7) Mr. Kurt L. Schmoke, *Chair*
  - a. Finance/Audit Committee Meeting December 14, 2023
    - i. Procurement Policies & Procedures **(Information)** Dr. Debra McCurdy, *President*
    - ii. Procurements Exceeding \$25,000 to \$99,999 **(Information)** Ms. Anna Lansaw, *ED Procurement*
      - a. Uninterrupted Power Batteries (DC Group) \$34,114.98 Mr. Aubrey Bascombe, *VP Finance*
      - b. Textbooks (McGraw-Hill) \$88,481.40 Dr. Jacqueline Hill, *VP Academics*
      - c. Textbooks (McGraw-Hill) \$105,821.45 Mr. Michael Thomas, *VP Workforce*
      - d. Textbooks (Vital Topco) \$118,695.34
    - iii. Procurements over \$100,000 Pre-Approved and Finalized
    - iv. Procurements Exceeding \$100,000 and above **(Vote)**
      - a. Security Guard Kiosk – Modification (Dade Star) \$15,972.00
      - b. Exterior Door Improvements – Modification (Bob Andrews) \$68,143.68
      - c. 54-Passenger Bus (National Bus Sales Inc.) \$416,139.00
    - v. Procurement Pre-Approval **(Vote)**
      - a. Vehicle Replacements
        - i. Three 16/20 ADA Compliance Shuttle Buses (Creative Bus Sales) \$397,605.00
        - ii. Two 14-Passenger Vans (Creative Bus Sales) \$156,482.00
      - b. Bookstore Services (Barnes & Noble College) TBD
    - vi. Financial Monthly Performance Report Dr. Debra McCurdy, *President*  
Mr. Aubrey Bascombe, *VP*  
*Finance & Administration*
  
- V. College Policies (Tab 8) **(Vote)**
  - a. Firewall Security Policy Mr. Kurt L. Schmoke, *Chair*  
Dr. Debra McCurdy, *President*  
Mr. Michael Rading, *CIO*
  - b. Information Technology Security Policy Dr. Debra McCurdy, *President*  
Mr. Michael Rading, *CIO*
  - c. Mission, Vision, Values Policy Dr. Debra McCurdy, *President*  
Ms. Burrell, *VP Institutional*  
*Effectiveness*

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| VI.   | Presentations (Tab 9)                  | Mr. Kurt L. Schmoke, <i>Chair</i>   |
|       | a. Enrollment Update                   | Dr. Debra McCurdy, <i>President</i> |
|       |  | Ms. Donna Thomas, <i>Interim VP</i> |
|       |  | <i>Student Affairs</i>              |
|       | b. ERP Update                          | Dr. Debra McCurdy, <i>President</i> |
|       |  | Mr. Michael Rading, <i>CIO</i>      |
| VII.  | President's Report (Tab 10)            | Mr. Kurt L. Schmoke, <i>Chair</i>   |
|       |  | Dr. Debra McCurdy, <i>President</i> |
| VIII. | Active Search Listing (Tab 11)         | Mr. Kurt L. Schmoke, <i>Chair</i>   |
| IX.   | Motion for Adjournment ( <b>Vote</b> ) | Mr. Kurt L. Schmoke, <i>Chair</i>   |